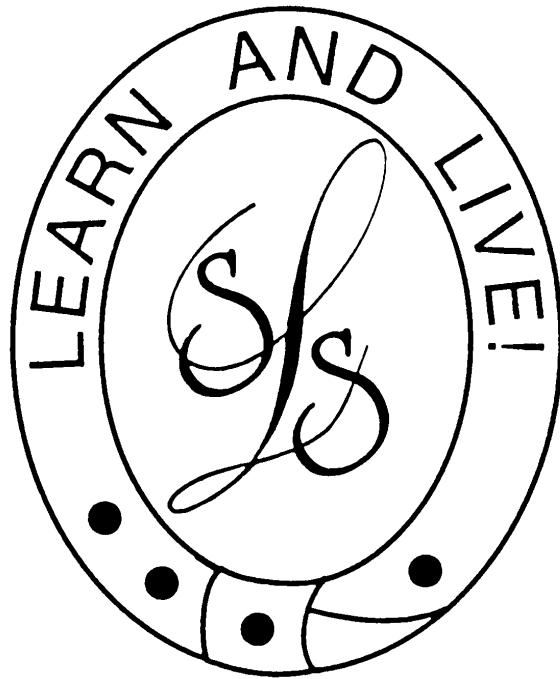


LAUNCESTON
SCHOOL
FOR
SENIORS
Inc.



CONSTITUTION

RULES FOR
LAUNCESTON SCHOOL FOR SENIORS INC.

As amended 15 April, 2014

CONSTITUTION

RULES FOR

LAUNCESTON SCHOOL FOR SENIORS Inc.

*Name of
Association*

1. The name of the association shall be LAUNCESTON SCHOOL FOR SENIORS INC. (in these rules called "the Association").
2. (1) In these rules, unless the contrary intention appears -
 - (a) "committee" means the committee of management of the Association;
 - (b) "general meeting" means a general meeting of members convened in accordance with Rule 13;
 - (c) "ordinary committeeperson" means a member of the committee to whom paragraph (b) of sub-rule (1) of rule 23 relates;
 - (d) "Act" means the Associations Incorporation Act 1964;
 - (e) "Eligible person" shall mean a person who has attained the age of at least 50 years;
 - (f) "Form of Registration" is such form or document as the committee of the Association shall adopt or is the form to be completed by an eligible person making application to become a member of the Association.
- (2) In these rules, expressions referring to writing shall, unless the contrary intention appears, be construed as including references to printing, lithography, and other modes of representing or reproducing words in a visible form.
- (3) Words importing one gender include all other genders and words denoting the singular include plural references and vice versa.
- (4) Words or expressions contained in these rules shall be interpreted in accordance with the provisions of the Acts Interpretation Act 1931 and the Act as in force on the date on which these rules are adopted by the Association.

Interpretation

*Association's
Office*

3. The office of the Association shall be at 8 High Street, Launceston or such other place as the committee may, from time to time, determine.
4. (1) The basic objects of association are:
 - (a) To foster and promote the educational and social needs, and well being of persons who have attained the age of 50 years.
 - (b) To provide and conduct programs which are educationally, vocationally or socially beneficial for members.
 - (c) To negotiate and contract with local, state and federal government authorities and agencies for the provision of staff, funds, classroom accommodation, equipment and other educational facilities for the benefit of members.
 - (d) To negotiate with and provide lecturers, teachers, demonstrators speakers and other persons to conduct educational, social, recreational and other programs.
 - (e) To collect, arrange, store and disseminate information of education, historical, economic and social nature.

*Objects and
purposes of the
Association*

- (f) To arrange visits, trips, excursions and other outdoor activities for the benefits of members.
- (2) In addition to the basic objects of the Association, the objects and purposes of the Association be deemed to include-
- (a) the purchase, taking on lease or in exchange and the hiring or otherwise acquiring of any real or personal property that may be deemed necessary or convenient for any of the objects or purposes of the Association.
 - (b) the buying, selling, and supplying of and dealing in, goods of all kinds.
 - (c) the accepting of any gift, whether subject to a special trust or not, for any one or more of the objects or purposes of the Association.
 - (d) the taking of such steps from time to time as the committee or the members in general meeting may deem expedient for the purpose of procuring contributions to the funds of the Association, whether by way of donation, subscriptions or otherwise.
 - (e) the printing and publishing of such newspapers, periodicals, books leaflets, or other documents as the committee or the members in general meeting may think desirable for the promotion of the objects and purposes of the Association;
 - (f) the borrowing and raising of money in such manner and on such terms as the committee may think fit or as may be approved or directed by resolution passed at a general meeting;
 - (g) subject to the provisions of the *TRUSTEE ACT 1898*, the investment of any moneys of the Association not immediately required for any of its object or purposes in such manner as the committee may from time to time determine;
 - (h) the making of gifts, subscriptions or donations to any of the funds, authorities or institutions to which paragraph (a) of subsection (1) of Section 78 of the Income Tax Assessment Act 1936 of the Commonwealth relates.
 - (i) the establishment and support, or aiding in the establishment and support of associations, institutions, funds, trusts, schemes and conveniences calculated to benefit servants or past servants of the Association and their dependants, and the granting of pensions, allowances or other benefits to servants or past servants of the Association and their dependants, and the making of payments towards insurance in relation to any of those purposes;
 - (j) the establishment and support, or aiding in the establishment or support, of any other association formed for any of the basic objects of the Association;
 - (k) the purchase or acquisition, and undertaking, of all or any part of the property, assets, liabilities and engagements of any Association with which the Association may at any time become amalgamated in accordance with the provisions of the Act and the rules of the Association; and
 - (l) the doing of all such other lawful things as are incidental or conducive to the attainment of the basic objects of the Association or of any of the objects and purposes specified in the foregoing provisions of this sub-rule.

- (3) In this rule, "basic objects of the Association" means the objects and purposes of the Association as stated in the application under subsection (2) of section 7 of the Act for the incorporation of the Association lodged with the Commissioner pursuant to that Section.

Membership

5. (1) Membership of the Association shall consist of
 - (a) Persons who are eligible persons and who are lecturers, demonstrators or teachers, or are enrolled as students in a School for Seniors course, or in a course being conducted under its auspices at the date of registration. Membership of the Association shall be for the current financial year only.
 - (b) Eligible persons (not being a person under Rule 5 (1) (a) who complete a form of registration, pay the annual membership fee and the applicable classroom levies and insert that form at the registered office of the Association and are issued with a receipt for the membership fee and classroom levies.
- (2) A member of the Association may, at any time resign from the association by delivering or sending by post to the public officer a written notice of resignation.
- (3) Upon receipt of a notice under sub-rule (8) of this rule, the public officer shall remove the name of the member by whom the notice was given from the register of members, whereupon that member ceases to be a member of the Association.
- (4) A right, privilege, or obligation of a person by virtue of his membership of the Association.
 - (a) is not capable of being transferred or transmitted to another person and
 - (b) terminates upon the cessation of his membership, whether by death, resignation or otherwise.
- (5) In the event of the Association being wound up-
 - (a) every member of the Association; and
 - (b) every person who, within the period of twelve months immediately preceding the commencement of the winding up, was a member of the Association, is liable to contribute to the assets of the Association for payment of the debts or liabilities of the Association and for the costs, charges, and expenses of the winding up and for the adjustment of the rights of the contributors among themselves such sum, not exceeding one dollar (\$1) as may be required, but a former member is not liable to contribute in respect of any debt or liability of the Association contracted after they ceased to be a member.
- (6) The committee shall have the power to confer Honorary Membership on any person at its discretion, including Life Membership.

6. (1) The property and income of the School however derived shall be applied solely, toward the furtherance of the objectives of the School and no portion thereof shall be paid or transferred, directly or indirectly, by way of dividend, bonus, or otherwise howsoever by way of profit to the members of the School provided that nothing therein shall prevent the payment in good faith or remuneration to an officer or servant of the School in return for any services actually rendered to the School.
- (2) The School shall not be dissolved except at a meeting of the School specially convened for its purpose and in accordance with the provisions of the Constitution. If upon the dissolution of the School there remains after the satisfaction of all its debts and liabilities any property whatsoever the same shall be transferred to an institution exempt from the payment of taxation under section 23 of the Income Tax Assessment Act 1936 as amended.
- (3) The Association shall not-
 - (a) appoint a person who is a member of the committee to any office in the gift of the Association to the holder of which there is payable any remuneration by way of salary, fees or allowances; or
 - (b) pay to any such person any remuneration or other benefit in money or money's worth (other than the repayment of out-of pocket expenses)
- (4) Nothing in the foregoing provisions of this rule prevents the payment in good faith to a servant or member of the Association of --
 - (a) remuneration in return for services actually rendered to the Association by the servant or member or for goods supplied to the Association by the servant or member in the ordinary course of business;
 - (b) a reasonable and proper sum by way of rent for premises let to the Association by the servant or member.

*Accounts of
receipts,
expenditure etc.,*

7. (1) True accounts shall be kept-
 - (a) of all sums of money received and expended by the Association and the matter in respect of which the receipt or expenditure takes place; and
 - (b) of the property, credits, and liabilities of the Association, and subject to any reasonable restrictions as to time and manner of inspecting them that may be imposed by the Association for the time being, those accounts shall be open to the inspection of the members of the Association.
- (2) The Treasurer of the Association shall faithfully keep all general records, accounting books and records of receipts and expenditure connected with the operations and business of the Association in such form and manner as the Committee may direct.

(3) The accounts, books and records referred to in sub-rules (1) and (2) of this rule shall be kept at the Association's office or at such other place as the committee may decide.

8. (1) The Treasurer of the Association shall, on behalf of the Association receive all moneys paid to the Association and forthwith after the receipt thereof issue official receipts therefor.

*Banking and
Finance*

(2) The committee shall cause to be opened with such bank as the committee selects a banking account in the name of the Association into which all moneys received shall be paid by the Treasurer as soon as possible after receipt thereof.

(3) The committee may receive from the Association's bank or bankers for the time being the cheques drawn by the Association on any of its accounts with the bank or bankers and may release and indemnify the bank or bankers from and against all claims, actions, suits, or demands that may be brought against the bank or bankers arising directly or indirectly out of those cheques or the surrender thereof to the Association.

(4) Except with the authority of the committee, no payment shall be made from the funds of the Association otherwise than by cheque or electronic funds transfer, drawn on the Association's bank account, but the committee may provide the Treasurer with a sum to meet urgent expenditure, subject to the observance of such conditions in relations to the use and expenditure thereof as the committee may impose.

(5) No cheques or electronic funds transfers, shall be drawn on the Association's bank account except for the payment of expenditure that has been authorised by the committee or exec officers and confirmed at the next committee meeting.

(6) All cheques, drafts, bills of exchange, promissory notes, and other negotiable instruments shall be signed by such two persons as the committee may from time to time nominate for that purpose.

Auditor

9. (1) At each annual general meeting of the Association, the members present shall appoint a person as the auditor of the Association.

(2) A person so appointed shall hold office until the annual general meeting next after that at which he is appointed and is eligible for re-appointment.

(3) The first auditor of the Association may be appointed by the committee before the first annual general meeting and if so appointed, shall hold office until the first annual general meeting, unless previously removed by a resolution of the members at a general meeting, in which case the members at that meeting may appoint an auditor to act until the first annual general meeting.

- (4) If an appointment is not made at an annual general meeting the committee shall appoint an auditor of the Association for the then current financial year of the Association.
 - (5) Except as provided in sub-rule (3) of this rule, the auditor may only be removed from office by special resolution.
 - (6) If a casual vacancy occurs in the office of auditor during the course of a financial year of the Association, the committee may appoint a person as the auditor and the person so appointed shall hold office until the next succeeding annual general meeting.
10. (1) Once at least in each financial year of the Association or in the event of the resignation or death of the Treasurer, the accounts of the Association shall be examined by the Auditor.
- (2) The Auditor shall certify as to the correctness of the accounts of the Association and shall report thereon to the members present at the annual general meeting.
 - (3) In the report, and in certifying to the accounts, the auditor shall state-
 - (a) whether they have obtained the information required by them;
 - (b) whether in their opinion, the accounts are properly drawn up so as to exhibit a true and correct view of the financial position of the Association according to the information at their disposal and the explanations given to them and as shown by the books of the Association; and
 - (c) whether the rules relating to the administration of the funds of the Association have been observed.
 - (4) The public officer of the Association shall cause to be delivered, in conjunction with the treasurer, to the auditor a list of all the accounts, books, and records of the Association.
 - (5) The auditor-
 - (a) has a right of access to the accounts, books, records, vouchers, and documents of the Association;
 - (b) may require from the servants of the Association such information and explanations as may be necessary for the performance of their duties as auditor;
 - (c) may employ persons to assist them in investigating the accounts of the Association; and
 - (d) may, in relation to the accounts of the Association, examine any member of the Committee or any servant of the Association.

Audit of Accounts

Annual General Meeting

- 11. (1) The Association shall, in each year, hold an annual general meeting.
- (2) The annual general meeting shall be held on such day (being no later than three months after the close of the financial year of the Association) as the committee may determine.

- (3) The annual general meeting shall be in addition to any other general meetings that may be held in the same year.
- (4) The annual general meeting shall be specified as such in the notice convening it.
- (5) The ordinary business of the annual general meeting shall be-
 - (a) to confirm the minutes of the last preceding annual general meeting and of any general meeting held since that meeting;
 - (b) to receive from the committee, auditor, and servants of the Association reports upon the transactions of the Association during the last preceding financial year;
 - (c) to elect the officers of the Association and the ordinary committee;
 - (d) to appoint the auditor and determine his remuneration; and
 - (e) to determine the remuneration of servants of the Association
- (6) The annual general meeting may transact special business of which notice is given in accordance with these rules.
- (7) All general meetings other than the annual general meeting shall be called special general meetings.

12. (1) The committee may, whenever it thinks fit, convene a special general meeting of the Association.

Special General Meeting

- (2) The committee shall, on the requisition in writing of not less than ten members, convene a special general meeting of the Association.
- (3) A requisition for a special general meeting shall state the objects of the meeting and shall be signed by the requisitionists and deposited at the office of the Association and may consist of several documents in the like form, each signed by one or more of the requisitionists.
- (4) If the committee does not cause a special general meeting to be held within twenty one days from the date on which a requisition therefor is deposited at the office of the Association, the requisitionists, or any of them, may convene the meeting; but any meeting so convened shall not be held after three months from the date of the deposit of the requisition.
- (5) A special general meeting convened by requisitionists in pursuance of these rules shall be convened in the same manner as nearly as possible as that in which those meetings are convened by the committee, and all reasonable expenses incurred in convening the meeting shall be refunded by the Association to the persons incurring them.

Notices of general meetings

13. At least 14 days before the day on which a general meeting of the association is to be held, the public officer is to publish a notice specifying the place, day and time at which the meeting is to be held and the nature of the business that is to be transacted at the meeting. A notice is published for the above purposes if the notice is inserted in a

local northern newspaper and/or is sent to email address' that members have nominated as email address' to which notices from the association may be sent and/or appears on the website of the association and/or is posted on the formal school notice board.

14. (1) All business that is transacted at special general meetings and all business that is transacted at the annual general meeting, with the exception of that specially referred to in these rules as being the ordinary business of the annual general meeting, shall be deemed to be special business. *Business and quorum at general meetings*
- (2) No item of business shall be transacted at a general meeting unless a quorum of members entitled under these rules to vote is present during the time when the meeting is considering that item.
- (3) Fifteen members personally present (being members entitled under these rules to vote thereat) constitute a quorum for the transaction of the business of a general meeting.
- (4) If within one hour after the appointed time for the commencement of a general meeting a quorum is not present, the meeting if convened upon the requisition of members, shall be dissolved; and in any other case it shall stand adjourned to the same day in the next week, at the same time and (unless another place is specified by the chair at the time of the adjournment or by written notice to members given before the day to which the meeting is adjourned) at the same place, and if at the adjourned meeting a quorum is not present within one hour after the time appointed for the commencement of the meeting the meeting shall be dissolved.
- Chairing Meeting*
15. (1) The Chair or in their absence the Vice-Chair shall preside as chair at every general meeting of the Association.
- (2) If the Chair and Vice-Chair are absent from a general meeting, the members present shall elect one of their number to preside as chair thereat.
16. (1) The chair of a general meeting at which a quorum is present may, with the consent of the meeting, adjourn the meeting from time to time and place to place, but no business shall be transacted at an adjourned meeting other than the business left unfinished at the meeting at which the adjournment took place. *Adjournment of general meetings*
- (2) Where a meeting is adjourned for fourteen days or more, the like notice of the adjourned meeting shall be given as in the case of the original meeting.
- (3) Except as provided in the foregoing provisions of this rule, it is not necessary to give any notice of an adjournment or of the business to be transacted at an adjourned meeting.

Determination of questions arising at general meetings

17. A question arising at a general meeting of the Association shall be determined on a show of hands and unless before or on the declaration of the result of the show of hands a poll is demanded, a declaration by the chair that a resolution has, on a show of hands, been carried, or carried unanimously, or carried by a particular majority, or lost, and an entry to that effect in the minute book of the Association is evidence of the fact, without proof of the number or proportion of the votes recorded in favour of, or against, that resolution.

18. (1) Upon any question arising at a general meeting of the Association a member has one vote only.

Votes

(2) All votes shall be given personally.

(3) In the case of an equality of voting on a question the chair of the meeting is entitled to exercise a casting vote.

Taking of poll

19. If at a meeting, a poll on any question is demanded it shall be taken at that meeting in such manner as the chair may direct, and the result of the poll shall be deemed to be the resolution of the meeting on that question

20. A poll that is demanded on the election of a chair, or on a question of adjournment, shall be taken forthwith, and a poll that is demanded on any other question shall be taken at such time before the close of the meeting as the chair may direct.

When poll to be taken

Affairs of Association to be managed by a Committee

21. (1) The affairs of the Association shall be managed by a committee of management constituted as provided in Rule 23

(2) The committee-

(a) shall control and manage the business and affairs of the Association;

(b) may, subject to these rules, exercise all such powers and functions as may be exercised by the Association, other than those powers and functions that are required by these rules to be exercised by general meetings of members of the Association; and

(c) Subject to the Act and these rules, has power to perform all such acts and things as appear to the committee to be essential for the proper management of the business and affairs of the Association.

22. (1) The officers of the Association shall be-

(a) a Chair

(b) a Vice-Chair

(c) a Treasurer, and

(d) a Secretary

Officers of the Association

(2) The provisions of sub-rules (2), (3), and (4) of rule 24, so far as they are applicable and with the necessary modifications, apply to and in relation to the election of persons to any of the offices mentioned in sub-rule (1) of the rule.

- (3) Each officer of the Association shall hold office until the annual meeting next after the date of his election but is eligible for re-election.
- (4) Officers of the Association may serve for not more than three successive years in any one office except as otherwise determined by the committee.
- (5) In the event of a casual vacancy in any office mentioned in sub-rule (1) of this rule, the committee may appoint one its members to the vacant office, and the member so appointed may continue in office up to and including the conclusion of the annual general meeting next following the date of his appointment.

*Constitution of
the Committee*

23. (1) The committee shall consist of-
 - (a) the officers of the Association; and
 - (b) eleven other members all of whom shall be elected at the annual general meeting of the Association in each year.
- (2) Each ordinary committeeperson shall, subject to these rules, hold office until the annual general meeting next after the date of his election, but is eligible for re-election.
- (3) In the event of a casual vacancy occurring in the office of ordinary committeeperson, the committee may appoint a member of the Association to fill the vacancy, and the member so appointed shall hold office, subject to these rules until the conclusion of the annual general meeting next following the date of his appointment

24. (1) Nominations of candidates for election as officers of the Association or as ordinary committeemen-
 - (a) shall be made in writing signed by two members of the Association and accompanied by the written consent of the candidate(which may be endorsed on the form of nomination; and
 - (b) shall be delivered to the public officer of the Association at least seven days before the date fixed for the holding of the annual general meeting.
- (2) If insufficient nominations are received to fill all vacancies on the committee, the candidates nominated shall be deemed to be elected and further nominations shall be received at the annual general meeting.
- (3) If the number of nominations received is equal to the number of vacancies to be filled the persons nominated shall be deemed to be elected.
- (4) If the number of nominations exceeds the number of vacancies to be filled, a ballot shall be held.

*Election of
numbers of
committee*

- (5) The ballot for the election of officers and ordinary committee shall be conducted at the annual general meeting in such usual and proper manner as the committee may direct.

*Vacation of
office*

25. For the purposes of these rules, the office of an officer of the Association or of an ordinary committee person becomes vacant if the officer or committee person-
 - (a) dies;
 - (b) becomes bankrupt or applies or takes advantage of any law relating to bankrupt or insolvent debtors;
 - (c) becomes of unsound mind;
 - (d) resigns their office by writing under their hand addressed to the committee;
 - (e) ceases to be a resident in the State;
 - (f) fails, without leave granted by the committee, to attend three consecutive meetings of the committee; or
 - (g) ceases to be a member of the Association.

26. (1) The committee shall meet at such places and at such times as the committee may determine.
- (2) Special meetings of the committee may be convened by the Chair or any four of its members.
- (3) Notice shall be given to members of the committee of any special meeting, specifying the general nature of the business to be transacted, and no other business shall be transacted at such a meeting.
- (4) Any six members of the committee constitute a quorum for the transaction of the business of a meeting of the committee.
- (5) No business shall be transacted unless a quorum is present and if within half an hour of the time appointed for the meeting a quorum is not present, the meeting shall stand adjourned to the same place and at the same hour of the same day in the following week unless the meeting was a special meeting, in which case it lapses.
- (6) At the meetings of the committee-
 - (a) the Chair or in their absence the Vice-Chair;
 - (b) if the Chair and the Vice-Chair are absent; such one of the remaining members of the committee as may be chosen by the members present, shall preside.
- (7) Questions arising at meetings of the committee or of any sub-committee appointed by the committee shall be determined on a show of hands or, if demanded by a member, by a poll taken in such manner as the person presiding at the meeting may determine.
- (8) Each member present at a meeting of the committee or of any sub-committee appointed by the committee (including the person presiding at the meeting) is entitled to one vote and in the event of an equality of

*Meetings of the
committee and
of sub-
committees*

votes on any question, the person presiding may exercise a casting vote.

- (9) Minutes of each committee meeting will contain the date of the next meeting and be distributed by email to all committee members immediately after the minutes are compiled by the secretary and chairperson

*Disclosure of
interest in
contracts*

27. (1) A members of the committee who is interested in any contract or arrangement made or proposed to be made with the Association shall disclose their interest at the first meeting of the committee at which the contract or arrangement is first taken into consideration, if their interest then exists, or, in any other case, at the first meeting of the committee after the acquisition of their interest.
- (2) If a member of the committee becomes interested in a contract or arrangement after it is made or entered into they shall disclose his interest at the first meeting of the committee after they become so interested.
- (3) No member of the committee shall vote as a member of the committee in respect of any contract or arrangement in which they is interested and if they do so the vote shall not be counted.

28. (1) The committee may at any time appoint a sub-committee from the committee as it may think fit and shall prescribe the powers and functions thereof.
- (2) The committee may co-opt as members of a sub-committee such persons as it thinks fit, whether or not those persons are members of the Association, but a person so co-opted is not entitled to vote.
- (3) Three appointed members of a sub-committee constitute a quorum at a meeting of the sub-committee.
- (4) The Chair of the Association is responsible for calling meetings of a sub-committee.
- (5) Written notice of each sub-committee meeting shall be served on each member of the sub-committee by delivering it to them at a reasonable time before the meeting or by sending it by post in a prepaid letter addressed to him at their usual or last-known place of abode in time to reach them in due course of post before the date of the meeting.
- (6) The Chair, the Vice-Chair, the Treasurer, and the Secretary Constitute an executive committee, which may issue instructions to the public officer and the servants of the Association in matters of urgency connected with the management of the affairs of the Association during the intervals between meetings of the committee, and where any such instructions are issued shall report thereon to the next meeting of the committee.

*Sub-committees
and executive
meetings*

Subscription

29. (1) Until otherwise fixed pursuant to sub-rule (2) of this rule the annual subscription payable by members shall be the sum of \$2.
- (2) The amount of the annual subscription may be altered from time to time by the committee.
- (3) The annual subscription of a member is due and payable at the time of lodgement of the form of registration,
30. The financial year of the Association is the period beginning on 1 March in each year and ending on the last day of February next following.

Financial Year

Notices

31. A notice may be served by or on behalf of the Association upon any member either personally or by sending it through the post in a prepaid letter addressed to the member at their usual or last known place of abode.

32. (1) Subject to this rule, the committee may expel a member from the Association if, in the opinion of the committee the member has been guilty of conduct detrimental to the interests of the Association or contrary to the LSS community commitment.

Expulsion of members

- (2) The expulsion of a member pursuant to sub-rule (1) of this rule does not take effect-
- (a) until the expiration of fourteen days after the service on the member of a notice under sub-rule(3) of this rule; or
- (b) if the member exercises their right of appeal under this rule, until the conclusion of the special general meeting convened to hear the appeal, whichever is the later date.
- (3) Where the committee expels a member from the Association, the public officer of the Association shall without undue delay, cause to be served on the member a notice in writing -
- (a) stating that the committee has expelled the member; and
- (b) specifying the grounds for expulsion; and
- (c) informing the member that if they so desire they may, within fourteen days after service of the notice on them, appeal against the expulsion as provided in this rule.
- (4) A member on whom a notice under sub-rule (3) of this rule is served may appeal against the expulsion to a special general meeting by delivering or sending by post to the public officer of the Association, within fourteen days after the service of that notice, a requisition in writing demanding the convening of such meeting for the purpose of hearing their appeal.
- (5) Upon receipt of a requisition under sub-rule (4) of this rule, the public officer shall forthwith notify the committee of its receipt and the committee shall thereupon cause a special general meeting of

members to be held within twenty-one days after the date on which the requisition is received by the public officer.

- (6) At a special general meeting convened for the purpose of this rule-
 - (a) no business other than the question of the expulsion shall be transacted;
 - (b) the committee shall place before the meeting details of the grounds of the expulsion and the committee's reasons for the expulsion.
 - (c) the expelled member shall be given an opportunity to be heard; and
 - (d) the members present shall vote by secret ballot on the question whether the expulsion should be lifted or confirmed.
- (7) If at the special general meeting a majority of the members present vote in favour of the lifting of the expulsion, the expulsion shall be deemed to have been lifted and the expelled member is entitled to continue their membership of the Association.
- (8) If at the special general meeting a majority of the members present vote in favour of the confirmation of the expulsion, the expulsion takes effect, and the member ceases to be a member of the Association as the case may be.

Disputes

33. (1) Subject to this rule, a dispute between a member of the Association, in their capacity as a member, and the Association, shall be determined by arbitration in accordance with the provisions of the Commercial Arbitration Act 1987.
34. (1) The seal of the Association shall be in the form of a rubber stamp inscribed with the name of the Association encircling the word "seal".
(2) The seal of the Association shall not be affixed to any instrument except by the authority of the committee, and the affixing thereof shall be attested by the signatures either of two members of the committee or of one member of the committee and of the public officer of the Association or such other person as the committee may appoint for that purpose, and that attestation is sufficient for all purposes that the seal was affixed by authority of the committee.
(3) The seal shall remain in the custody of the public officer.

*Seal of
Association*

Amendment

35. This Constitution may be amended by resolution of three-quarters of those voting at a General Meeting of the Association.
36. A resolution under Section 33 of the Act for the winding up of the Association passed at a meeting of the Association specially convened for that purpose shall as far as practicable provide that the surplus assets of the Association after satisfaction of all its debts and liabilities be distributed to an organisation whose objects are basically similar to the objects of the Association and is exempt from the payment of income tax under Section 23 of the Income Tax Assessment Act 1936 of the Commonwealth.

Winding up