

Launceston School for Seniors Inc.

## Membership Commitment and Code of Conduct

### INTRODUCTION

The purpose of the Launceston School for Seniors is to provide and conduct programs which are educationally, vocationally or socially beneficial for members.

### PURPOSE

To promote a shared understanding of appropriate conduct and ethical standards for members, including Committee members and Class Leaders, in their interactions with each other during all Launceston School for Seniors Inc. activities.

### POLICY

Every member has the right to:

Participate in learning, recreational and social opportunities offered by Launceston School for Seniors Inc. in accordance with their physical ability, knowledge or experience (where applicable) and class place availability.

An environment that is safe, respectful and free from harassment, discrimination and bullying.

Their personal information being maintained in accordance with Launceston School for Seniors Inc. Privacy Policy.

Every member has the responsibility to:

Support the purposes of Launceston School for Seniors Inc. and observe its rules and policies.

Keep themselves up to date with Launceston School for Seniors Inc. policies, guidelines, notices and other information posted in the organisations newsletter, website and notice board.

Contribute to an environment that is free from harassment, discrimination, intimidation or bullying behaviour.

Foster and maintain positive relationships which encourage cooperation and inclusiveness by acting and speaking respectfully and with courtesy.

Act with honesty and integrity towards Launceston School for Seniors Inc. its members and the community.

Take responsibility, when attending classes for performing activities that are within the limitations of their health and abilities and to notify the Class Leader immediately if they feel unwell or experience pain during the class.

Wear their current membership badge at all times when attending any Launceston School for Seniors Inc. activity.

Contribute their time and skills by volunteering to help with activities appropriate to their experience, ability and capacity.

Observe strict confidentiality regarding any access to members' personal information in accordance with Launceston School for Seniors Inc. policy.

Avoid any real or perceived conflict of interest and refrain from using Launceston School for Seniors Inc. membership to promote personal interests or financial gain.

Follow all normal public car parking rules such as no speeding, observe directional arrows, park within white lines and report any accidents to the office or Class Leader.

Support the safety, security and wellbeing of Launceston School for Seniors Inc. members, its property and possessions and report any issues to Class Leaders or Committee Members.

Maintain the good reputation of Launceston School for Seniors Inc. and contribute to its ability to serve the community's interests.

Any breach of the Membership Commitment and Code of Conduct should be reported to the Committee Secretary. Issues will be managed in accordance with Launceston School for Seniors Inc. rules and relevant policies.